

# Memo

**To:** Penelope Townsley, Director  
Dept. of Small Business Development

**From:** Francisco M. Trujillo, RA  
Architect 3 - MDPHA

**CC:** L. Martinez

**Date:** 6/24/2011

**Re:** UFAS improvements RPQ #119621

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We respectfully request that you review the attached recommendation for no measure or goals.

This project is a federally funded project through the Capital Fund Program. The project consists of making improvements under the Uniform Federal Accessibility Standards (UFAS) requirements to comply with the Voluntary Compliance Agreement (VCA) signed in 2005 to reach a 5% overall accessible units.

The work will cover all major trades such as carpentry, roofing, electrical, plumbing, mechanical, painting, drywall and other miscellaneous trades. Attached is the RPQ for your information.

Please do not hesitate to contact me at 786-469-4125.

**DEPARTMENT INPUT**  
**CONSTRUCTION CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION**

Check applicable Ordinance(s): ☒ 90-143 Responsible Wage and Benefits

☐ 03-237 (formerly 03-1) Community Workforce Program

**PROJECT INFORMATION**    See attachment ☒

**Contract/Project/\*Work Order No.: 119621**

\*Reference corresponding project number when submitting a work order

**Contract/Project Title: UFAS renovations to Buena Vista / Wynwood C, and Gwen Cherry 8**

**Description/Scope of Work: UFAS renovations**

**Estimated Cost: 300000    Funding Source: Federal funds**

**Location of Project** (street address or beginning and ending points) i.e. 12345 NE 23<sup>rd</sup> Ct or Starts at 135 St. ends at 145 St.

**Buena Vista - 9251 NW 43 ST / 279 NW 49 ST**

**Wynwood C - 63 NW 34 ST / 104 NW 27 ST**

**Gwen Cherry - 1125 NW 33 ST / 3277 NW 11 PL**

**PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CWP)**    See attachment ☐

Engineer/Department or Agency's estimated required workforce for Project ☐ Work Order ☐:

Trade/Skills Required	Est. # of workforce required per trade	Est. # of total days to complete job

Comments: \_\_\_\_\_

**PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CSBE)**    See attachment ☐

Sub-Trade	Est. Cost	% of Item to Base Bid	Availability
	\$	%	
	\$	%	
	\$	%	

**RECOMMENDATION**

**Set-Aside:** Level 1 ☐ Level 2 ☐ Level 3 ☐ Trade Set-Aside ☐ Sub-Contractor Goal ☐ Workforce Goal ☐ No Measure ☒

**Basis for Recommendation: Federal Funds**

**Date submitted to DBD: 6/24/11**

**Contact Person: Francisco M. Trujillo, RA**

**Telephone No.: 786-469-4125**


**Miami-Dade Public Housing Agency**

701 NW 1st Court

Miami FL 33136


**MIAMI-DADE COUNTY, FLORIDA**
**REQUEST FOR PRICE QUOTATION (RPQ)**

Contract No: MCC 7360 Plan - CICC 7360-0/08

RPQ No: 119621

User Department: Miami-Dade Public Housing Agency

Date Issued: 7/22/2011

Bid Date Due: 8/30/2011

Time Due: 10:00 AM

Bid shall be Submitted Via: Sealed Envelopes to:

Name: MDPHA - Francisco M. Trujillo

Email: ftrujil@miamidade.gov

Address: 701 NW 1 CT

Fax: 786-469-4151

RPQ Added: 6/16/2011 User Bidder Request: N/A OCI/OSBM Approval: N/A Bidders Added: N/A

Project Number: fla 5-76A/854/27site 8

Estimated Value: \$300,000.00

CSBE Level: Other

(excluding contingencies and dedicated allowances)

Project Name: UFAS IMPROVEMENTS

Emergency: ☐

Project Location:

SCATTERED SITES - See Invitation to bid

ESP: ☐

Department Contact: Francisco Trujillo

Phone No: 786-469-4125

Fax No:

Project Manager: Francisco Trujillo

Phone No: 786-469-4125

Fax No: 786-469-4151

Document Pickup: Contact: Francisco M. trujillo

Phone: 786-469-4125

Date: 7/22/2011

Document Pickup: Location: 701 NW 1 CT

	Y/N:	Mandatory:	Date:	Time:	Location:
PreBid Meeting:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	8/16/2011	10:00 AM	251 NW 43 ST
Site Meeting:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	8/16/2011	10:00 AM	251 NW 43 ST

Type of Contract: Multiple Trade

Method of Award: Select Method

Performance/Payment Bond Required: ☒Bid Bond Required: ☒Insurance Required: ☒Addition Insurance Required: ☐

Addition Insurance Amount: \$0.00

Comm Dist: District 3

Davis Bacon: ☒AIPP: ☐ \$0.00

Prevailing Wage Rate Requirements: Building Construction

DBD Subcontract Forms Required: ☐

Date Advertised:

Review Committee Date:

CSBE Requirements: ☐ If Yes, %= 0.0%Trade Set-a-side: ☐ If Yes, Trade =DBE Requirements: ☐ If Yes, %= 0.0%DBE Subcontract Forms Required: ☐CWP Requirements: ☐ If Yes, %= 0.0%

DBD Dates: Received:

SOI Date:

Compliance: ☐

Memo Date:

Type:

Trade:

Count:

Work%:

Add Bidders

Primary Building Contractor - 14

999

Sub Electrical Contractor - 41

1

15%

☒

Sub	Plumber, Master - 13	1	10%	<input checked="" type="checkbox"/>
Sub	Roofing Contractor - 38	1	10%	<input checked="" type="checkbox"/>
Sub	Plastering - 0	1	5%	<input checked="" type="checkbox"/>
Sub	Air Conditioning Limited - 8	1	5%	<input checked="" type="checkbox"/>
Sub	Drywall - 1	1	10%	<input checked="" type="checkbox"/>

Anticipated Start Date: 12/30/2011

Calendar Days for Project Completion: 365

Liquidated Damages / \$\$ Per day: ☒ \$400.00

Method of Payment: Scheduled Monthly Payments ☐

**CAPITAL BUDGET PROJECT # - DESCRIPTION**  
80610330- PUBLIC HOUSING MODERNIZATION

**MCC ESTIMATE**  
\$300,000.00

Awarded To: CSBE Exp Date: Paid Amt:

Collusion Affidavit Received: N

Date Collusion Affidavit Received:

Base Amt: \$0.00

Cont Amt: \$0.00

Ded Amt: \$0.00

Award Amt: \$0.00

Index Code: Amount: 0

Comment:

Insurance: OCI Reviewed: N

Date Approved:

GL Ins Exp Dt:

Bid Bond: Risk Approved: N

Date Approved:

AL Ins Exp Dt:

P & P Bond: Risk Approved: N

Date Approved:

WC Ins Exp Dt:

**Scope of Work:** (Contractor must obtain and submit all permits prior to performing any work.)

MIAMI DADE COUNTY  
MIAMI-DADE PUBLIC HOUSING AGENCY  
701 NW 1st Ct. 16th Floor  
MIAMI, FL 33136

DOCUMENT 00020

REQUEST FOR PRICE QUOTATION  
RPQ No. 119621  
INVITATION TO BID UNDER MCC 7360 PLAN

SEALED BIDS for the project designated below will be received for and on behalf of MIAMI-DADE COUNTY, BY MIAMI-DADE PUBLIC HOUSING AGENCY, ADMINISTRATIVE SERVICES DIVISION, 701 NW 1ST COURT, 16TH FLOOR, FRONT DESK, MIAMI, FLORIDA, 33136 UNTIL 10:00 A.M. Local time, Tuesday, AUGUST 30, 2011 where they will be publicly opened and read aloud.

Development Name: UFAS IMPROVEMENTS

Development Address: BUENA VISTA (9251 NW 43 ST / 279 NW 49 ST), WYNWOOD C (63 NW 34 ST / 104 NW 27 ST), GWEN CHERRY SITE 8 (1125 NW 33 ST / 3277 NW 11 PL)

Development No.: FLA 5-76A, FLA 5-854, FLA 5-27 SITE 8

Bid Documents prepared by: FRANCISCO M. TRUJILLO, RA

Description of the Work (Project): UFAS IMPROVEMENTS

Approximate Construction Budget for this project is: \$300,000.00

(Refer to Document 0800, Special Conditions, paragraph 1.02, concerning Approximate Construction Budget)

Bidder's License Requirements.

Bidders must hold at the time of bid submission (and maintain same throughout duration of the contract) a current valid license. See Sec. 2.12, MCC 7360 PLAN as checked below:

X0 Certificate of General Building/Engineering issued by the State of Florida Construction Industry Licensing Board or the Miami-Dade County Construction Trades Qualifying Board, or have a State of Florida Certified General Contractor's License.

0 The following trade license: \_\_\_\_\_

Bids/Proposals received after the first Bid/Proposal envelope or container has been opened will not be opened or considered. The responsibility for submitting a Bid (Proposal response to RPQ) to the Miami-Dade Public Housing Agency on or before the stated time and date is solely and strictly the responsibility of the bidder. Miami-Dade Public Housing Agency is not responsible for delays caused by any mail, package or courier service, including the U.S. Mail, or caused by any other occurrence.

Section 3:

This is a Section 3 covered activity. Section 3 requires that job training and employment opportunities be directed to low- and very-low income persons and contracting opportunities be directed to businesses that are owned by, or that substantially employ, low- or very-low income persons. FAILURE TO PROVIDE SECTION 3 DOCUMENTS ON OR BEFORE MDPHA REQUESTED DUE DATES MAY RENDER BID NON-RESPONSIVE.

Cone of Silence:

Miami-Dade County's "Cone of Silence", Ordinance 98-106 (Section 2-11.1(t) of the Code) approved by the Board of County Commissioners as of July 21, 1998, and amended Jan. 29, 2002, is adopted herein. This ordinance specifically prohibits communication in regard to this bid solicitation with County staff except by written means with copy filed with the Clerk of the Board. Certain exceptions are made such as oral communications during pre-bid conferences and communications with those persons defined in the ordinance regarding matters of process or procedure already contained in the solicitation document. MDPHA staff and bidders may communicate orally while a bid is in progress and prior to award of bid to clarify Section 3 definitions, requirements and business preference procedures, pursuant to the Miami-Dade Commission on Ethics ruling on March 10, 2004. Under MCC 7360 PLAN, the "Cone of Silence" takes effect upon advertisement for bids and terminates when recommendation for Award is made by Miami-Dade Public Housing Agency. The ordinance is attached in Section 00999-3.

Contractor Registration and Award:

Any contractor not in the OCI list, but interested in bidding and being awarded work for MDPHA, must be registered and approved by the Department of Procurement Management (DPM), in order to be able to receive an award. To register contractors must contact DPM, Vendor Services Section - MCC 7040/7360, 111 N.W. 1st Street, 13th Floor, Miami Florida 33128, (305) 375-5289.

Design Drawings Included: ☐

Shop Drawings Included: ☐

Specifications Included: ☐

Project Qualifier:

Phone No:

Email:

Comments:

Add Date: 6/16/2011 1:23:56 PM Add Userid: ftrujil Update Date: 6/16/2011 1:38:43 PM Update Userid: ftrujil  
Last Status: Awaiting Bidders Last User Action: RPQ Upd 6/16/2011

OSBM Approval Date: N/A OCl Approval Date: N/A User Funding Approval Request Date: N/A

Bid Activity

Date Last Edited : 02/09/2011 -14:55:36